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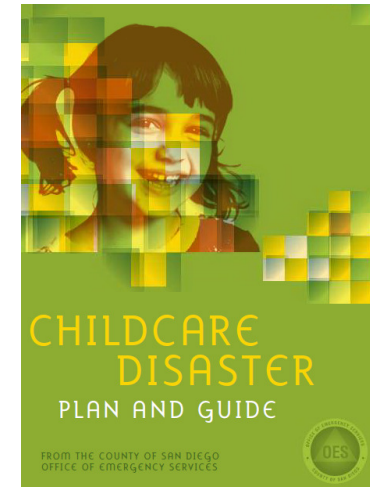
# Emergency Preparedness for Head Start & Statewide Child Care Preparedness

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# Background



- National Preparedness Leadership Initiative project  
[www.readysandiego.org/childcare](http://www.readysandiego.org/childcare)
  - Completed assessment of emergency preparedness policies and regulations for childcare centers across the US
    - Illinois and the City of Chicago do not require a Disaster Plan for children in non K-12 schools as a condition of their licensure
- Adapted for Chicago in 2014
- In November 2014, the new Child Care and Development Block Grant was reauthorized and now requires states to have statewide child care EPR plans



# Childcare Plan & Guide

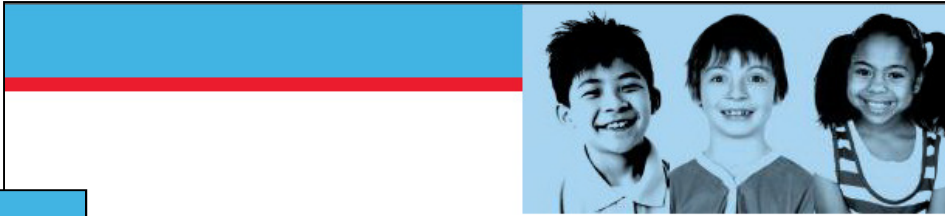
## CHILDREN WITH SPECIAL NEEDS

Facilities serving children with special needs must invest more time and resources in anticipating emergency situations and requirements. This means extra attention to details, such as providing specialized equipment, having appropriate medications on hand, maintaining lists of doctors for individual children and identifying evacuation sites capable of handling special needs.

Staff should be pre-designated to care for particular children and their specific needs in the event of an emergency. Staff should be involved in all emergency planning, and aware of all procedures.

Will anyone in your facility (staff or children) require extra attention during an emergency drill, evacuation or lock down? Indicate their names here and which staff members will be assigned to assist him or her and provide transportation.

Name	Assigned Staff Member



## BUSINESS CONTINUITY CHECKLIST

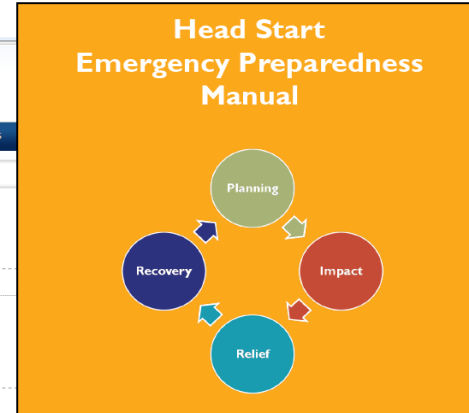
Complete the following business checklist, including task completion dates, to ensure your facility is properly prepared.

TASK	COMPLETE	DATE
Obtain one or two waterproof, fireproof containers for storing important paperwork	<input type="checkbox"/>	
Keep container of paperwork where it will be easy to grab and go when you evacuate	<input type="checkbox"/>	
Update the following records as information changes, or at least once every three months. Store paper copies in a waterproof, fireproof container. <ul style="list-style-type: none"> <li><input type="checkbox"/> Child/staff roster and emergency information cards for each child</li> <li><input type="checkbox"/> Consent for medical treatment for each child</li> <li><input type="checkbox"/> Child custody paperwork</li> <li><input type="checkbox"/> Photograph of each enrolled child</li> </ul>	<input type="checkbox"/>	

# Process



- Why Head Start?



- Planning Team:



# Training Overview



- 4 session training series
- 20 participants in pilot, attendance of each session required



- Training Topics
  - Personal & Family Preparedness
  - Business/Organizational Preparedness
  - Community Preparedness
  - Simulated Exercise and Strategy Sharing

Workshop specific  
and overall training  
objectives

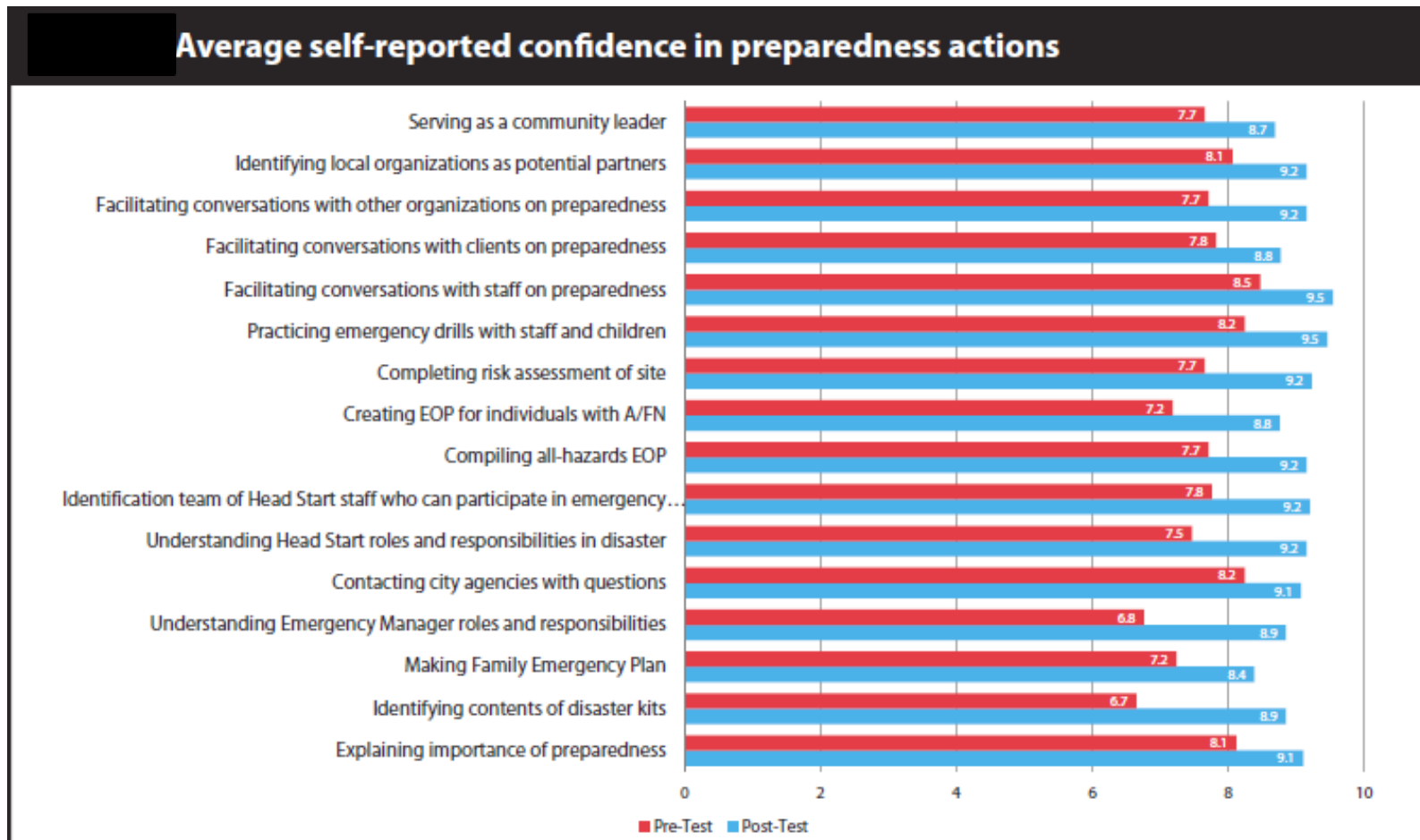


# Evaluation

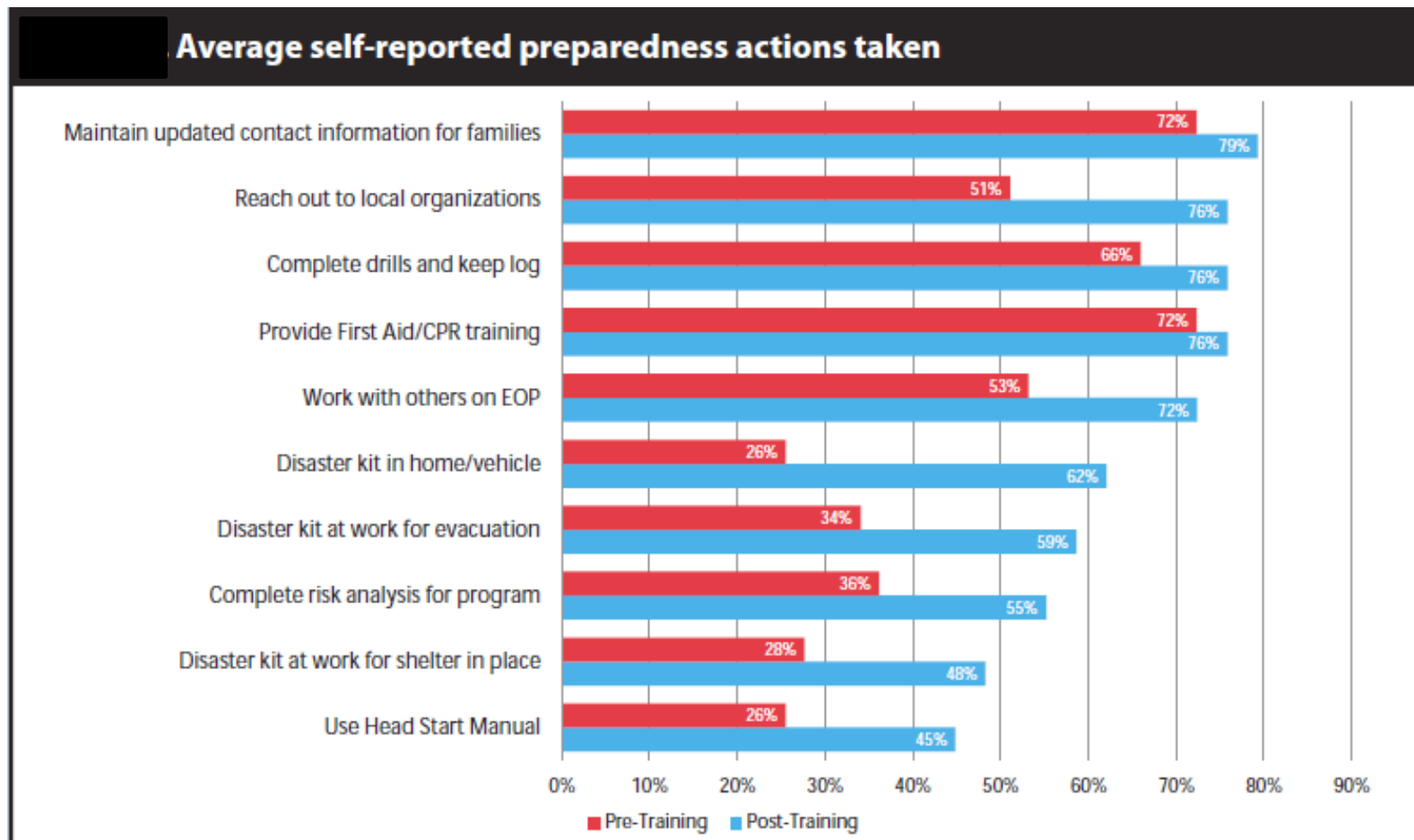


- Pre/Post Assessment
  - Assessment of confidence in KSA to complete EP tasks
- Monthly evaluation and mini-test
  - Workshop format and content
- Homework Assignments
  - Concrete actions: support planning, info sharing & local outreach
- Focus Group Discussion
  - After 4<sup>th</sup> session
  - Facilitated by UIC Public Health Program staff
- Post workshop follow-up (4 and 8 months)

# Evaluation Results



# Evaluation Results





# Impact



- Have now run 3 cohorts - each one has been modified based on feedback received
- Confidence level of HS professionals to prepare for emergencies has SIGNIFICANTLY increased
- Participants made meaningful changes in their worksites and their own homes

# Lessons Learned



- Format the classroom sessions to engage & empower participants
- Ensure participants have opportunity to make connections/network with peers
- Think about sustainability from the beginning

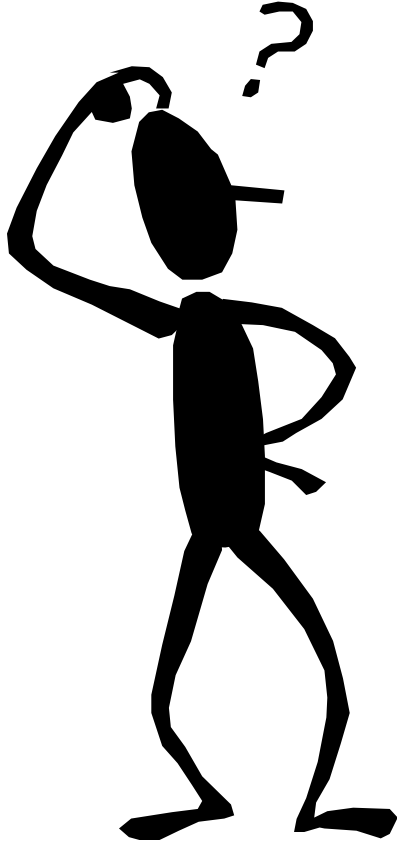


# Status of Statewide Effort



- Draft of the Statewide Child Care Preparedness Plan will be sent to the Child Care EPR Task Force in January
- Required changes to the DCFS licensing standards are in process
- The “Emergency Preparedness Planning Guide for Child Care Centers and Child Care Homes” has been completed and is in the process of being printed and distributed to the local child care resource and referral agencies around Illinois.

# Questions?



## Contact Information

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